



Woburn Parish Council

Minutes of the Meeting of Woburn Parish Council held on Tuesday 13th November 2018 at 7.30pm in Woburn Village Hall, Crawley Road, Woburn

Present: Cllrs C McDonnell, S Barfoot, B Reeves, C Smith, M McNulty, the Clerk (Mrs S Bottoms) and 4 members of the public.

1.	<u>Apologies for absence:</u> Cllrs P Smith, S Jamieson, M Jackson and CBC Cllr B Wells. In the absence of the Chair, Cllr Reeves chaired the meeting.
2.	<u>Declarations of interest in items on the agenda:</u> i) <u>To receive written requests for a dispensation:</u> None. ii) <u>To receive any requests for a dispensation:</u> None.
3.	<u>To confirm the minutes of the meeting held on Tuesday 9th October 2018:</u> Cllr McNulty proposed, Cllr McDonnell seconded and it was resolved to sign the minutes as a true record of the meeting.
4.	<u>Public Forum (15 mins):</u> i) <u>Eleanor Close Alleyway:</u> Is currently full of wet leaves and is very slippery. Cllr McDonnell agreed to ask the village cleaner to sweep it. Action: Cllr McDonnell. ii) <u>Football Pitch/Dog Fouling:</u> Can the parish council do anything about the problem of dogs fouling on the playing field? Cllr Reeves said that signage had been put up by CBC. The Clerk said that residents should note details of dogs seen fouling, owners and time of day and then report this information on the CBC website. Everyone was encouraged to report on this site. iii) <u>Lido:</u> Parking issues. As part of discussing this it was highlighted that the Lido and its grounds were the responsibility of the parish council. It was agreed that this should be placed on the December agenda for further consideration. Action: the Clerk. iv) <u>Owners of Fratelli's:</u> Attended to discuss their application for a temporary installation of a marquee. They believed that there may have been some confusion as to what is being applied for. They said that they encourage customers to park in the Park Street car park and are not sure what else they can do. They were also concerned with impartiality. They welcomed the parish council to come to visit Fratelli's.
5.	<u>Planning:</u> <u>To note the meeting of the Planning Committee held prior to this meeting at 7.15am:</u> Cllr Reeves updated the parish council on the details of the meeting.
6.	<u>Report by Central Bedfordshire Councillor:</u> Cllr Wells had sent his apologies in advance. He had informed Cllr Reeves that CBC would not consider installing a redway between Woburn and Hockliffe. It was not feasible and the costs would be excessive.
7.	<u>Finance:</u> <u>To approve bank reconciliations and any accounts for payment:</u> It was proposed by Cllr Reeves, seconded by Cllr McDonnell and it was resolved to approve these:

	<u>Latest Bank Balances:</u>		
	Business Bank Instant		10 th Sept (£44,696.29)
	Treasurers Account		1 st Oct (£5,077.28)
	SO	S Bottoms	Salary (Nov) £371.53
	601	D Busby	Village maintenance £200.00
	602	The Print Cellar	NAW £216.00
	603	The Bedford Estates	Rent £200.00
	604	The Royal British Legion	Wreath £18.00
	605	S Bottoms	Expenses £31.16
	606	HMRC	PAYE £93.00
8.	<u>Police and Village Security:</u> <u>To receive a crime update:</u> Cllr Reeves has not been able to get crime statistics for the previous month. She and Cllr Jackson had attended a meeting with traders last week. Paul Williams had also been in attendance. Discussion took place about break ins to commercial premises. Cllr Reeves said that the parish council did not have the funds to install CCTV cameras in Woburn. It was agreed that the Clerk should write to Paul Williams to thank him for his support. During discussion at the parish council meeting it was noted that attempts in the past to set up Streetwatch had not managed to attract enough volunteers. Action: the Clerk.		
9.	<u>Highways and Related Matters:</u> To consider and agree any further action: The double yellow lines have been installed in Leighton Street, but no signs have yet been put up to say “no footway parking”. These should have been installed all along Leighton Street. Action: the Clerk. Cllr Barfoot discussed the Timber Lane development. Vehicles have been parking off site and bringing mud off the site onto Timber Lane. The site manager had been approached by Cllr Barfoot about this and to date there had been no reoccurrence. The site manager is aware that the situation is being monitored. The access road is almost complete so hopefully parking off site will be less of a problem once that is done but mud on Timber Lane may still be a problem. It will be important to get the double yellow lines installed and Timber Lane re-surfaced as soon as work is completed on the site. The installation of the 20mph on Bedford Street is imminent according to Cllr Reeves. Cllr C Smith said that in Leighton Street near Hairizon there are eight slabs broken paving slabs. These were caused by the work by Gigaclear. He was encouraged to report these on the CBC website. Action: the Clerk. Unfortunately the double yellow lines are abused. It was agreed that the Clerk should contact CBC to find out the cost of having enforcement officers attend Woburn, perhaps once a month on Friday evening. Action: the Clerk.		
10.	<u>Other Village Matters:</u> To consider and agree any further action on the following: i) <u>To receive an update on Anglia in Bloom:</u> Cllr McDonnell reported members of the Committee had attended the final of Britain in Bloom in Belfast and had come back with a silver. They had previously got a silver gilt at Anglia in Bloom earlier in the year which is why they had then been nominated for Britain in Bloom. There was a need to increase the community input for next year. The Committee would like to produce a floral clock and aim to clean up London End. They also intend to add to the existing displays in the village by having bigger		

	tubs and more hanging baskets. A coffee morning is to be held at the Heritage Centre this coming week. Cllr McDonnell was thanked for her report. ii) <u>To receive an update on the play area and any action to be taken:</u> Cllr Smith agreed to compare the problems identified on the report to the actual equipment when he next visited and on that basis the Clerk would arrange quotations. Mr Busby was quoting to do some of the less specialised work e.g. tightening up loose equipment etc. It was agreed not to renew the contract for quarterly inspections. Action: Cllr C Smith and the Clerk. iii) <u>To receive an update on the defibrillator being donated and any action needed:</u> It was decided not to pursue installing this on the side of the Old Town Hall because of planning issues. One alternative was the bus shelter. The Clerk would investigate. Action: the Clerk.
11.	<u>To review list of outstanding matters and agree further action:</u> This was reviewed.
12.	<u>Correspondence:</u> Cllr Barfoot raised concerns about the possible impact on Woburn of the proposed Oxford to Cambridge corridor. It was agreed to ask Cllr Wells to bring back to the next parish council meeting, plans he had brought along to an earlier one. Action: the Clerk <u>Any Items for consideration at the next meeting:</u> i) Cllr McNulty would report on his meeting with the Heritage Centre at the next meeting. ii) Formalising the rules regarding the use of the playing field and informing Bedford Estates.
13.	<u>Date and Place of the Next Meeting:</u> Tuesday 11 th December 2018 at 7.30pm in Woburn Village Hall, Crawley Road, Woburn.

Signed.....Chairman 11th December 2018